



Harleston CEVA Primary School

School Lane, Harleston, Norfolk IP20 9HG
Tel: (01379) 852302 / 853211 Fax: (01379) 853125
E-mail: office@harleston.norfolk.sch.uk Website: www.harleston.norfolk.sch.uk

Headteacher: Mrs L Blowfield

7th September 2017

Dear Parents/Carers,

Welcome back to the new academic year. I hope that you all had a good summer and are ready for all the challenges that this school year will bring. We welcome lots of new families throughout the school and hope that they will soon feel at home at Harleston Primary.

Congratulations to three members of our teaching staff who were married during the summer: Miss Anastasiou is now Mrs Street, Miss Conquer is now Mrs Hales and Miss Townsend is now Mrs Botwright.

The staff spent part of the Inset day on Tuesday updating our Behaviour policy and ways of ensuring that our pupils' behaviour for learning is the very best it can be and our school is the safest it can be. We would ask you to support us in this by ensuring that the following points are adhered to by all members of our school community.

Timings

Please ensure that your child arrives at school on time.

Please make sure that children do not arrive too early. A member of staff will be in the playground at 8.45am, but children arriving before this time will be unsupervised which presents a safeguarding risk.

Please make sure that parents exit the playground as soon as possible after the children go into class as we wish to lock gates to ensure your child's safety.

If you come on to the school premises at lunchtime to bring or collect a child from the Nursery, we would ask that you keep to the path to get to the Nursery and that you do not search out any other of your children that might be playing on the playground. For safeguarding reasons, the children have been told that they are not allowed to come to the Nursery area at lunchtime.

Communication

We really value communication between home and school and staff are always ready to chat with parents over any concerns they may have or any information that may need to be shared.

Continued/.....



Communication Continued.....

Please ensure that you use the home school books to communicate with staff. A longer conversation is easier for staff at the end of the day when they are not surrounded by the children and staff would be happy to make appointments to meet with parents. Mrs Blowfield and/or Mr Richardson are available to talk with parents as necessary and appointments can be made via the School Office.

We know that however hard we try, there are times when things go wrong. We would appreciate you coming in to tell us when this is the case rather than putting entries onto social media. We have been informed by our unions that they are willing to support staff in legal actions against anyone being defamatory against any member of staff on social media.

Items from home

No toys, collectables or balls should be brought into school.

Mobile phones are discouraged in school but, if it is necessary to bring them, they should be given in at the School Office in the morning and collected at home time.

The school will not be held responsible for the loss of any phone that is not handed into the School Office.

Uniform

Pupils are expected to wear school uniform including the correct shoes on a daily basis.

PE kits are expected to be in school from Monday, for the whole week.

Pupils should be dressed appropriately for the weather, especially when out in the playground.

All uniform must be named.

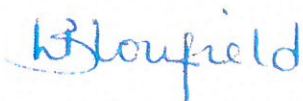
Water Bottles

Please ensure that only water is brought to school in water bottles, no squash or any other drink.

We will be talking to all the children about these points in class and in whole school assembly.

We have also reviewed our rewards system and we will be using the Right Choice ticket system across the school to reward positive choices in both learning and life. I am sure the children will be able to update you on how this is going to work, but we will be putting our newly updated Behaviour policy on the school website within the next few weeks for you refer to.

Yours sincerely



Mrs L Blowfield, Headteacher