



# A letter from Miss Holgate

5th March 2021

Dear Parents and Carers,

Thank you so much for your continued support this term. I have appreciated the feedback from parents on our reopening strategy. I thank those of you who have been supportive of the school and those who have worked with us to explain your worries. The team at HPA have been working incredibly hard to ensure that your children are able to come to school safely.

I wanted to clarify a few points from my letter earlier this week.

- All families who have children across Key Stages have been offered a place at the before/after school clubs.
- All families who have children at the 'Alburgh with Denton with Harleston Pre-School' wrap around care have also been offered a place at the before/after school club.
- Remaining spaces have been offered to Keyworker families who need spaces.
- Before/after school clubs are for children within the same bubble (year group) and are run by class adults.
- If your child accesses a before school club - there will be a member of staff at each gate ready to take them to their club.
  
- If your child accesses provision in the Hub (previously Dove) please bring your child into school via gate A and walk to the entrance of The Hub - a member of staff will be waiting for you there.
  
- Reception, Year 1 and Year 2 are in school 9.30am - 3.30pm
- Key Stage 2 are in school 9.00am - 3.00pm
- If your children access the before and after school clubs they will be in school 9.00am - 3.30pm
- Nursery sessions are either 9.00am -12.00pm or 12.30pm -3.30pm entrance and exit via Gate B



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Having spoken with parents and consulted with staff I have made the decision to make a few alterations.

Many parents I spoke to were concerned that there would be parents around the school site at the end of the day to pick up children. We have listened to this and will invite parents onto the field. Children will be released to parents on the field - as this is a large space which will allow you to socially distance. ***This will mean that on collection parents/carers should walk through Gate B to the field. Please collect your child from the field and exit via Gate C.***

Some parents were worried about children walking to the classroom alone. ***The class teacher will be waiting at the gate and will walk their class to the classroom.***

There were some concerns about parents congregating outside of the gates. We need to request that you do **not** do this. We have mitigated the risk by using all of the gates for drop off but we do need to request that you leave your child at the gate with their class teacher. I hope that this clarifies some points for you and I'm sure that you appreciate how hard my team is working in order to keep your children safe and able to access their education.

We have created this plan taking into account the DfE guidance for the wider opening of schools.

*'Parent pick-up and drop-offs We know that travel to school patterns differ greatly. If those patterns allow, schools should consider staggered starts or adjusting start and finish times to keep groups apart as they arrive and leave school. Staggered start and finish times should not reduce the amount of overall time children spend in school. A staggered start may, for example, include keeping the length of the day the same but starting and finishing later to avoid rush hour. Schools should consider how to communicate this to parents and remind them about the process that has been agreed for drop off and collection, including that gathering at the school entrance and otherwise coming onto the site without an appointment is not allowed.'* DfE Guidance 21st February 2021



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## Drop-off points

Year Group	Teachers on gate	Drop-off gate	Gate opening and closing times
Reception	Mrs Beaumont, Mrs Botwright, Mr Anderson	A	9.25-9.35
Year 1	Miss Scofield, Miss Moss, Mrs Pritchard	C	9.25 - 9.35
Year 2	Miss Stead & Mrs Baker	D	9.25 - 9.35
If your child is in a Morning club please drop them at their sibling's gate, where a member of the EYFS/KS1 team will be waiting to take them to their club.			
Year 3	Mr Taylor & Mrs Gateshill	C	8.55 - 9.05
Year 4	Miss Quick & Mrs King	A	8.55 - 9.05
Year 5	Miss Webber-Walton & Mr Carter	A	8.55 - 9.05
Year 6	Miss Reynolds & Miss Cuthill	D	8.55 - 9.05
Nursery AM	Miss Ingram	B (in and out)	8.55-9.05/11.55-12.05
Nursery PM	Miss Ingram	B (in and out)	12.25-12.35/3.25-3.35

- Points for collection will be marked on the field. Please wait here until your child is released to you and then exit the school site promptly.
- If you have children accessing the after school club - they will also be brought to the field - please wait for them to be released to you.



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- Reception and Year one will be collected from their outside area. Year 2 - 6 will be released from the field. Please wait for them to be released to you.
- Please enter the school site through Gate B and leave via Gate C.

Some parents have asked about staffing in school.

<b>Nursery</b>	Miss Ingram, Miss Ling and Mrs Churchard	
<b>Reception</b>	Mrs Beaumont Mrs Brown	Mr Anderson & Mrs Botwright Miss Mills Mrs Wilson
<b>Year 1</b>	Mrs Black (in the classroom) Mrs Clarke (remotely) Mrs Pritchard	Miss Scofield
<b>Year 2</b>	Mrs Baker Mrs Moore	Miss Stead
<b>Year 3</b>	Mr Taylor	Mrs Gateshill
<b>Year 4</b>	Miss Quick	Mrs King
<b>Year 5</b>	Miss Gardner (remotely) Mrs Lumley & Mrs Brand (in class) Mrs Moore	Miss Webber-Walton
<b>Year 6</b>	Miss Reynolds	Miss Cuthill
<b>KS1 Hub</b>	Miss Etteridge, Mrs Kubala & Mrs Gower	

Mrs Evans will be leaving us this term. I'm sure I speak for the whole school community, when I wish her the very best in her new job. We are welcoming Mr Taylor, who will be teaching in year 3. Mr Taylor is a very experienced year 3 teacher and we are very lucky to have him as a long term supply teacher in our school.

Once again, I thank you for your support and kindness in these difficult times.

Kindest Regards,

Hannah Holgate