



## Parents' Guide: Behaviour

As part of the Harleston Federation we are a community that flourishes, through God's love, to live 'Life in All its Fullness'. John 10:10 and John 13:34

Autumn 2021



### Introduction

At Harleston Primary Academy (HPA), we believe that 'every teacher has a right to teach without interruption and every pupil has a right to learn'. Each child has the right to be safe and every parent has the right to information about his or her child's behaviour. We want to work in partnership with parents to encourage high standards. We have high expectations of our children's behaviour in order to maintain a good learning environment. We aim to provide a consistent, positive approach to empower children to take responsibility for their actions and to learn how to behave in a socially acceptable way. We value parental support and ask that you help and encourage your child to keep the school expectations and rules and behave appropriately.

We use our behaviour policy to support our ethos which also helps to provide consistency and clarity.

### Aims of HPA Behaviour Policy

We are a caring community, whose values are built on Christian teaching enabling us to build a family.

We are committed to:

- o Understanding that children's behaviour can change and that given the opportunity, every child can be successful
- o Promoting self-esteem, self-discipline, proper regard for authority, and positive relationships based on mutual respect
- o Promoting a culture of positive praise and encouragement in which all pupils can flourish and grow
- o Being aware of each child's needs and their individual circumstances to help us to act in the fairest way
- o Providing a safe environment, free from disruption, violence, discrimination, bullying and any form of harassment
- o Developing positive relationships with our pupils, parents and community; making everybody feel valued
- o Teaching children to respect the rules and the authority of the academy and the community

### HPA Values

To ensure all pupils are encouraged to display positive behaviour at Harleston, we have a number of values that reflect our identity as a Church of England school and are at the heart of everything we do.

These HPA Values are:-

- Hope - High aspirations and be the best you can be
- Perseverance - Work hard and don't give up even when things get tough
- Wisdom - Make the correct choices
- Love - Help others, be kind and collaborate and learn together
- Respect - Be kind, honest and a good member of the school community
- Faith - Trust in the will of God and yourself, so that we are equipped for what lies ahead

The HPA Values are discussed with pupils every week during Collective Worship and are a central part of day to day life around our school.

It is important that pupils have a clear idea of what each value means and the responsibility they have as individuals to abide by them. The values are displayed in each classroom so pupils can be reminded of their responsibilities.

Children can be praised when they have demonstrated a value; however, when their behaviour falls short of our these values, the issue(s) can be addressed with appropriate sanctions.



## Positive Management Strategies

In all areas of school life, we encourage, reward, praise, celebrate, build self-esteem and self-confidence. We believe this is the key to good behaviour, good learning attitudes and to success in life. High standards should be expected and required, always. We expect all adults who work at Harleston Primary School to support this approach.

As staff we use a variety of strategies to encourage positive behaviour; the HPA Values are at the centre of these. The strategies include:

- verbal feedback
- Informing parents of successes
- Immediate verbal praise
- showing and telling good news to each other and about each other
- non-verbal signs e.g. thumbs up, smile
- written comments on pupils' work
- displaying work around the school and through achievement 'Collective Worship' for parents and the community
- showing and sharing pupils' work in a group or as a class
- sharing achievements with other staff
- phone calls to parents or carers
- Weekly and termly certificate 'Collective Worship' celebrating the demonstration of school values'



## 'Good to Be Green'

If a class has a 'Green Week' - where all children in the class remain on 'Green' - then the class receives a 'Green Voucher' for that week. This equates to 10 mins of reward time at the end of the half term. The more 'Green Vouchers' the class receives each week, the more reward time they have at the end of the half term. The Class Teachers/children in each year group can decide on the reward.

## Traffic Light System

Every pupil starts each day on 'Green'; all pupils aim to have a green day because 'It is Good to be Green!' The behaviour Chart will be displayed in each classroom, for each pupil. Pupils will have a green day if they follow the HPA Values, but not meeting the expectations set out in our values may lead to consequences. Staff praise children who demonstrate the HPA values. However, if the behaviour deteriorate then we follow the traffic light system. These are the steps that occur in every classroom in order:-

- 1) Verbal warning
- 2) White Card—this is a final warning
- 3) Orange Card—at this point the child still has a chance to go back to a Green Card if the behaviour improves
- 4) Red Card—Once a child goes onto a Red Card they will be on this for the remainder of the day.
- 5) Blue Card—This is given to children who have demonstrated very serious behaviour as seen below.

In some cases, a child's behaviour can be so serious that they go straight to a 'Blue Card'. These are 'Blue Card' behaviours.

These behaviours include:-

- Seriously injuring another child deliberately
- Extremely violent behaviour / fighting;
- Vandalism
- Leaving the classroom without permission to an unknown location / running away
- Refusing to return to class within a specified time
- Bullying, including cyberbullying, prejudiced-based and discriminatory bullying

## Communication

At HPA, we acknowledge the importance of communication with parents and carers. Staff will regularly communicate with home to discuss positive and negative incidents in relation to behaviour. It is important that families and schools work together to provide consistency and support for your child.

## Further Support

For children that need further support with their behaviour in the classroom, we have a Pastoral Support Worker. We can also implement a range of strategies. Some of these might include:

- Behaviour Plan
- Risk Assessment
- Behaviour Report Card
- FSP (Family Support Process)

We might also be able to refer to professional agencies for example:

- Educational Psychologist
- Point 1
- Just One Norfolk Website

## Bullying

We believe that all pupils have the right to learn in a safe, caring environment without the fear of being bullied. At Harleston Primary Academy we endeavour to promote good citizenship and make it clear that bullying is anti-social and contrary to our ethos. It is **wrong** and **will not be tolerated**.

We feel that it is important for pupils and parents /guardians to know that any bullying complaints will be dealt with firmly, fairly and promptly.

We follow and implement the St Benets. Trust anti bullying policy in our school community. Furthermore, our school values are at the heart of everything we do—promoting positive behaviour.

## Contacts

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Mark Carlyle Head of School  
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